



JOB DESCRIPTION

JOB TITLE: HEAD OF FOOTBALL

LOCATION: Sandbach Community Football Centre, Hind Heath Rd, Sandbach, CW11 3LZ

POSITION: Committee member responsible to the Executive Committee & Trustees

PURPOSE OF ROLE

To manage all on and off field football activities of all teams throughout the club, from soccer school to open age teams, focusing on player development, coach assistance and mentoring. To work on the structure within the club and produce documents and policies to aid development, e.g. Club DNA, Player Pathway etc.

You will be expected to carry out your responsibilities with due regard to Sandbach United's policies and procedures; in particular, Equality Policy, Safeguarding Policy, Health and Safety Policy and the GDPR data protection regulations.

DUTIES AND RESPONSIBILITIES

- Ensure that managers and coaches are planning, leading and reviewing sessions as per the FA's Four Corner Model and the club's 'How We Play model.
- Ensure that coaching criteria is met and up to date as per the club rules and regulations.
- Appoint managers and assistants to teams when needed.
- Review and approve coaches' funding requests for Introduction to Coaching and UEFA C licence courses.
- Regularly review managers of all teams and assist where necessary.
- Ensure that the player pathway at the club is met, allowing players to move between teams based on ability, commitment and attitude (Under 11+).
- To regularly review operations within Soccer School, ensuring that sessions are fun, educational and age appropriate.
- Recruit, retain and train a team of Football Development Officers and/or administration staff.
- Work closely with the Football Development team to meet the needs of the club, holding monthly meetings.
- Produce monthly reports to present to the Executive Committee outlining monthly progress and main points of focus. Report any issues within age groups that may need addressing.
- Review and update the club's player pathway document and ensure that this is met by all coaches.

QUALIFICATIONS

- Level 1 Coaching in Football Certificate
- Safeguarding Certificate
- Emergency First Aid Certificate
- Enhanced DBS Disclosure
- Advantageous to have a higher coaching certificate such as Level 2 / UEFA C